

**Office of Community Engagement
University of Northern Iowa**

Day of Service Planning Application

(The Day of Service Planning is part of the 2-day Engaged Department Institute. Day of Service planning is on the second day, May 28th, 8:30-4:00)

Complete and submit the application by 5:00 PM, Friday, April 11, 2025 to Dr. Julianne Gassman at gassman@uni.edu. Please direct questions to Dr. Julianne Gassman at 319-273-2204 or via email.

The Day of Service Planning Workshop is designed for 2-4 UNI faculty/staff that want to work together to develop a service project for UNI's Day of Service planned for Wednesday, April 8th 2026 as part of UNI Sesquicentennial.

Compensation

Faculty stipends (\$250 per person)

Community partner stipends (\$250 per organization)

Selection

Participation in the EDI/Day of Service planning is limited. Department/programs/units that want teams of 5 or more will be consulted by the planning team. Departmental support for additional team members will be considered.

The EDI planning team will schedule a 30 minute meeting with each applicant through the primary contact to discuss the application, goals, and possible community partners to invite to participate in the EDI/Day of Service planning.

Department/Program/Unit:	College:
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Primary Contact:	PHONE:
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EMAIL:

Note: this application should be reviewed by the teams department chair and/or supervisor and indicates their support by providing their name on the line below (signature or typed).

Name of Department Chair/supervisor supporting this application:

Project Narrative

In a maximum of two pages, please address the following items (please include headings; bullet points are acceptable):

1. List the faculty/staff members who would like to collaborate to develop a service project for the Day of Service on Wednesday, April 8, 2026.

2. List the community partner(s) you would like to invite to co-create the service project.

The EDI planning team will consult with each applicant through the primary contact to discuss inviting community partners to participate.