



University of Northern Iowa.
Community Engagement



Volunteer Center
of Cedar Valley

UNI Day of Service

**This document outlines information needed to register
a volunteer opportunity.**

- Primary point of contact information.
- Will your opportunity be open (anyone can sign up), closed (only for a specific group), or a combination of both?
- Any specific group at UNI you want to partner with (class, student org, certain majors)? Not required.
- A brief description and number of volunteers.
- Location / address of volunteer opportunity.
- Any specific requirements for clothing, shoes, etc.
- Total number of hours & preferred start & end time. Is this flexible?
*It is recommended that opportunities be 2 ½ hours and NOT exceed 4 hours.
- Open to hosting groups at different times? E.g. One group at 10:00 am & another at 1:00 pm.
- Dependent on weather will you cancel or have an inclement weather location/backup plan?
*Please note, we do not have the capacity to reschedule volunteers.
- Anything else you want us to know?
- [Click here to register your project now.](#)
- [FAQ Click Here](#)

**Want to discuss your volunteer opportunity idea? Please email
community.engagement@uni.edu or call 319-273-4507 and we'll set up a
meeting with you.**